



**UNAPPROVED**  
BOARD MEETING MINUTES

March 10, 2026

A regular meeting of the Derby Recreation Commission was held at the Derby Recreation Center, 801 E. Market St., Derby, Tuesday, March 10, 2026.

Chairman Eric Tauer called the meeting to order. Present were Board members Ken Boote, David Sowden, Brent Renberger and Rick Ruff. Also present were Chris Drum, Superintendent of Recreation, Derek Smith, Director of Administration, Darcie Parkhurst, Director of Facilities, Misti Gladman-Freerks, Assistant Director of Administration, Vanessa Rugg, Director of Programs, Alex Dinicola, Director of IT, Ashlynn Godown-Schenker, Assistant Director of Facilities, and Caryn Hendry, Administrative Assistant.

Brent Renberger moved to approve the consent agenda, David Sowden seconded, motion carried 5-0.

The Superintendent Report was reviewed. Chris Drum discussed upcoming interviews for the Program Supervisor position; provided an update on the bids for the indoor pool deck project noting that only one bid has been received to date and staff will continue to seek additional bids and will present the findings at a future board meeting for discussion and approval; discussed the potential for a board workshop scheduled for mid to late April.

The Staff Highlights were reviewed. Darcie Parkhurst discussed the on-boarding and training transition process with the new Assistant Director of Facilities, Ashlynn Godown-Schenker, while she is still also performing Program Supervisor duties until new staff is hired. Vanessa Rugg highlighted well-attended recent special events, Safe Sitter Babysitting Clinic, Date Night Drop Off, and Princess Tea Party. Derek Smith discussed the finalization of the financial software budget document training with programming staff; the timeline for staff to submit department budgets to Directors; discussed the ability to compile timely financial reports from the previous year to use during the budgeting process; and discussed that staff is in the process of compiling information for the creation of a DRC Employee Manual.

Vanessa Rugg presented the 2026 Spring program guide to the board.

Chris Drum presented the 2025 DRC Annual Report to the board.

Ken Boote moved to approve the update to the DRC Personnel Policies with the addition of Appendix Z as presented, Rick Ruff seconded, motion carried 5-0.

David Sowden moved to adjourn, Brent Renberger seconded, motion carried 5-0.

